Staffordshire County Coaching AGM: minutes Monday 24th June 2019

Taken by SCC secretary Gemma Hughes

End of season AGM for 2018/2019 commenced at 19:30 hours.

Attended:

Becky Williams (Chairman - Lichfield)

Gemma Hughes (Secretary - Stone)

Maz Jones (Staffs RFU)

Mike Proctor (Rep SRU)

Ian Cantrill (Stafford)

Russ Troman (Willenhall)

Paul Buckley (Cannock)

Jon Royse (Stoke)

Zoe Adderley (Longton)

Doug Finney (Longton)

Anthony (Ken) Barlow (Burton)

Mansel Thomas (Burntwood)

Jim Rudge (Bloxwich)

Kevan Talbot (St Leonards)

Arnie Evans (Mentor)

Apologies:

Ian Bailey (Vice-Chair – Rugeley)

Kev Denver (Barton-Under- Needwood)

Martin Almond (Trentham)

Dave Livesley (Area 5 Training Manager)

Meeting start:

BW - Checked that all members had received, read and were happy with previous minutes and agenda.

BW – Nominations for positions of Chairman, Vice-Chair & Secretary to be voted on for season 2019/20.

**SECRETARY:** Gemma Hughes – nominated by Becky Williams, seconded by Kevan Talbot.

**VICE-CHAIR**: Ian Bailey – nominated by Doug Finney, seconded by Gemma Hughes.

**CHAIR:** Becky Williams – nominated by Jon Royse, seconded by Zoe Adderley.

BW – Agenda for meeting; Review of 2018/2019, CPD/ERCA, 2018/19 season.

BW – Simon Hinks has provided statistics of record numbers having attended CPD with Staffs this season. Age grade CPD day had 148 attending from 22 different clubs of which 16 were Staffordshire clubs and over 100 + different coaches on the day.

Normal CPD had 310 attendees.

Some Staffs clubs have been outstanding in their CPD attendance for the season 2018/19, including Newcastle-Under-Lyme, Stafford, Barton, Burton & Longton.

There was over 450 course bookings over the season (not including ERCA) and this was up from 270 the previous year.

Coaching Conference was slightly down in numbers, but it was directly after the RFU weekend and it was still a huge success.

MZ – Presentations to Doug Finney from Longton as his club had the largest attendance on CPD than any other club in the county with 51 course bookings over 2018/19.

NEXT SEASON 2019/20

BW – Simon Jones and Nick (Community Rugby Coaches) are working with clubs for what they want for CPD for next season.

South date for 2/9/19 CPD already highlighted.

CANCELLED CPD COURSES;

Clarification on next season CPD to come as there will not be as many courses this season due to several being cancelled this year. Every cancellation has a cost to the RFU.

Before course will be put on there needs to be guaranteed attendance.

* Please update who has the CCC role in your club on GMS so information can be passed out.

PATTERNS TO CANCELLED COURSES;

BW – 2 early September courses were cancelled. 24 that ran fine. 9 courses cancelled in total including 2 x U14 age grade courses.

BW - suggested that there were just too many courses for the amount of coaches and therefore this will be reduced next year. BW also discussed that as the age groups get older the number of coaches deplete and the age grade courses need to align with how many coaches there actually are in those age groups.

* Please ensure coaches are correctly registered against their age group on GMS for all your clubs.

BW – Coaches need to be targeted for CPD specifically for their age group.

BW – CARDS courses only ran 4 out of 6 courses set out, however there was 58 attendees on those 4 courses.

BW – We are expecting coaches to attend at least 1 course per year, ideally 2. Need to work smarter in clubs, right course for the right people.

OPEN DISCUSSION – BW: What do you want for courses?

Group comments;

CARDS good for all age groups.

RFU website updating issue so people can’t book courses.

July is a closed month for all courses, it was proposed that August would be a better closed month due to family holidays.

1st aid courses fall under Rugby Safe manager not CCC. If any assistance is needed for 1st Aid courses, please speak with BW who will assist.

Burton have run closed course’s; this is something that is available to other clubs if they have the correct numbers.

Coaches have trouble to coach on Sundays and do the courses on Sundays. Burton said they have combatted this with doing 1 course on a Sat and one on a Sun (1st Aid).

BW – if 1st aid to be run on closed courses, please do not run on evenings, they need to be full day. And there must be 12 on a course.

2019/20 Season; BW - What do you want?

* CARDS course at Burton.
* Mondays for courses and meetings are good because of weekday and weekend training at clubs.
* Could CPD’s be done on a Sat morning? Clubs are under utilised in this time period.

DF – There used to be a N Staffs development group to make sure venues were appropriate and who was going to what coaching course. There needs to be more feed into Staffs from clubs. Clubs need to forward into Staffs what new coaches that have each season and what courses they need.

BW – There will be a Rugby Safe Survey; for each age group and makes sure listed are 1st aiders, coaches, age groups. What will follow on – ideal standards for coaching, aiming to get as many of our age group coaches to a higher standard.

BW – Will send rugby safe survey and coaching out with the minutes of the meeting.

BW – Will share links with CCC for coaches’ wellbeing courses, CPD for bullying in sport.

BW – If coaches need specific links to courses for individual needs, speak with Becky Williams.

DF – There is a lack of safeguarding courses people are waiting for courses.

MP – This has been taken into consideration and already being addressed for the coming season.

BW – Will pass on what should be done for CCC.

GH – How often should safeguarding and CPD be done.

BW – ideally at least 1 CPD a year. Safeguarding every year or 3 years. However, there is an issue with GMS not having dates recorded on courses so there is no way to see if someone’s courses are recent.

BW – Looking into the GMS dated courses issue.

NICK & SIMON (CC)

They are looking at course for the next season. There will be a cross pollination between several clubs to keep people local and not have to travel too far.

U7/U14 age group yet to be done

Older age groups need to add to different CPD including Scrum Factory, Principles of play etc.

BW – Will share course list of available courses to pass to coaches.

BW – Documents to be shared from coaching conference, especially from Grep from Tigers DPP with regards to integration of players throughout season looking at DPP nominations. There is some suggestion that 95% of the 1st quartile of age for DPP are dropped from programme as they are looking for more that the biggest and strongest.

CPD for what DPP are looking for at assessment days would be worthwhile.

BW – Get parents of DPP to do concussion course, making sure parents are educated.

BW – CPD bolt on for DPP programme, waiting for info from Greg and then it will be shared with all coaches.

MENTORING

BW – there are going to be changes to the mentoring programme next season, RFU to clarify this. Staffordshire to be used as a pilot for U11/13/15 girls’ coaches for more mentoring.

Centre of Excellence is the transition for U15/ county to U/18 county, are we engaging in upskilling coaches.

***Nominations to 2019/20 formal mentoring programme;***

Shaun Price (Stafford) Colts backs coach.

Gemma Hughes (Stone) Women’s, girls and minis coach.

Ken (burton)

Paul Moore (Cannock)

-There are 8 slots for mentoring offering more opportunities to mentor more groups (4 still available). BW wants to have 20 coaches being mentored across all the programmes.

- Send details to BW for other nominations for mentor programme.

More support and development for coaches.

LEVEL 3 / LEVEL 4

BW - There is £1000 fund to support coaches to go up to level 3 & 4. Dave and Craig coached the county, and each got £500 paid towards their level 3 last season and both are supporting the county programme.

Level 3 was not an easy process to apply for and currently there is only one Staffs coach on the programme who has deferred for a year.

Level 4 has one Staffs coach on, Elaine Lemanda. EL is the Lichfield snr women’s coach, England U20’s and county coach. This course costs £4500.

As there is only one person on a level 3 or 4 from Staffs this year BW will be awarding £500 to EL and then the remaining £500 will be used to support the mentoring programme.

There has been an increase in people booking onto the Level 3 due to an increase in coaches doing the ERCA. This is not an appropriate step up for all coaches or their age groups. The old system allowed for pre-course video analysis for acceptance for level 3 but there is not enough staff to do this analysis meaning that the level 3 is open to all which is causing a problem with numbers and appropriateness for attendees on the level 3.

*The question has been raised at whether the county should vet level 3 applicants as at the moment there are only 2 people in the county who can mentor level 3 coaches.*

BW - RFU are reviewing and will improve for next season.

Mentoring CPD to show on coaching license.

*It was brought up that other counties are asking that coaches apply for the position in their clubs and provided references to the safeguarding officer.*

BW- not aware of this

MP- Will look at this, it may be a pilot.

AOB

Mentoring;

AE - Staffordshire Mentoring Team for 4/5 years to help coaches develop their skills across the board. They will start in August watching sessions & provide guidance. Feedback on the sessions is then provided.

MT - Explained mentoring coaching. It has been very successful in the county. He would like to look at mentoring new coach mentors for the county.

AB – Should Level 3 & 4 course applications be put forward by the club committee.

BW – Level 4 needs to be from nominations for their club. Level 3 should be, but this is being discussed.

Unknown – Are we going into schools, offering things to teachers?

BW – We had 6 schoolteachers attend on the ERCA so they can understand and coach better at their schools.

Stafford & Longton asked to share their success with schools;

Organising tournaments and refs to schools is essential to increase numbers and participants.

There are 350 girls now playing in Staffs.

Burton did a 6-week block at different schools and then a tournament at the end of that and invited all the schools.

26/27 NOVEMBER 2019 – STAFFS SCHOOL GIRLS. Simon Hinks and CRC’s will support. There is some money available. Clubs to try and encourage teachers to do the ERCA. Sharing good practice for school engagement.

Becky Williams thanked attendees and concluded the meeting at 2100 hours.

ACTIONS:

CCC’s for all clubs;

* update who has the CCC role in your club on GMS so information can be passed out.
* ensure coaches are correctly registered against their age group on GMS for all your clubs.
* If coaches need specific links to courses for individual needs, speak with Becky Williams.

Becky Williams;

* send rugby safe survey and coaching out with the minutes of the meeting.
* share links with CCC for coaches’ wellbeing courses, CPD for bullying in sport.
* pass on what should be done for CCC.
* Look into the GMS dated courses issue.
* share course list of available courses to pass to coaches.
* Documents to be shared from coaching conference, especially from Grep from Tigers DPP with regards to integration of players throughout season looking at DPP nominations.
* CPD bolt on for DPP programme, waiting for info from Greg and then it will be shared with all coaches.

Mike Proctor;

* Lack of safeguarding courses being addressed for the coming season.
* Look into the possible pilot in other areas for coaches to need to apply for positions and pass on references.