

Microsoft Partner
Silver Application Development

FIRSTSPORTS

GMS – People

Remove From Club

Introduction

As the GMS system displays Everyone that has ever been affiliated to the club, it is perceived that old data has been reloaded onto the system, however this is not the case, it is just that these individuals are now visible. Previously the system only displayed individuals with an active or inactive membership, now the 'Everyone' grid displays all Statuses.

On GMS you have the following Grids and the following membership statuses will appear in each of those grids

Grids	Statuses which appear	Explanation of the Status
Everyone	Active, Inactive, Pending, Archived	An overview of all the grids
Members	Active	Holds a current Membership (non expired)
Lapsed	Inactive	Membership Renewal date is in the past. Membership Scheme no longer valid/out of date
Pending	Pending	Manual status change to pending or individuals that have been assigned a membership scheme, but 'Pay Later' has been selected, so they have an outstanding balance
Non Members	Archived & No Status	Manually archived members, newly registered players at the club (Adult & Youth) and parents of youth players (No status assigned – New)

The remove from club function enables the user to remove all affiliations for that individual at the club and for them not to appear in any grid at the club.

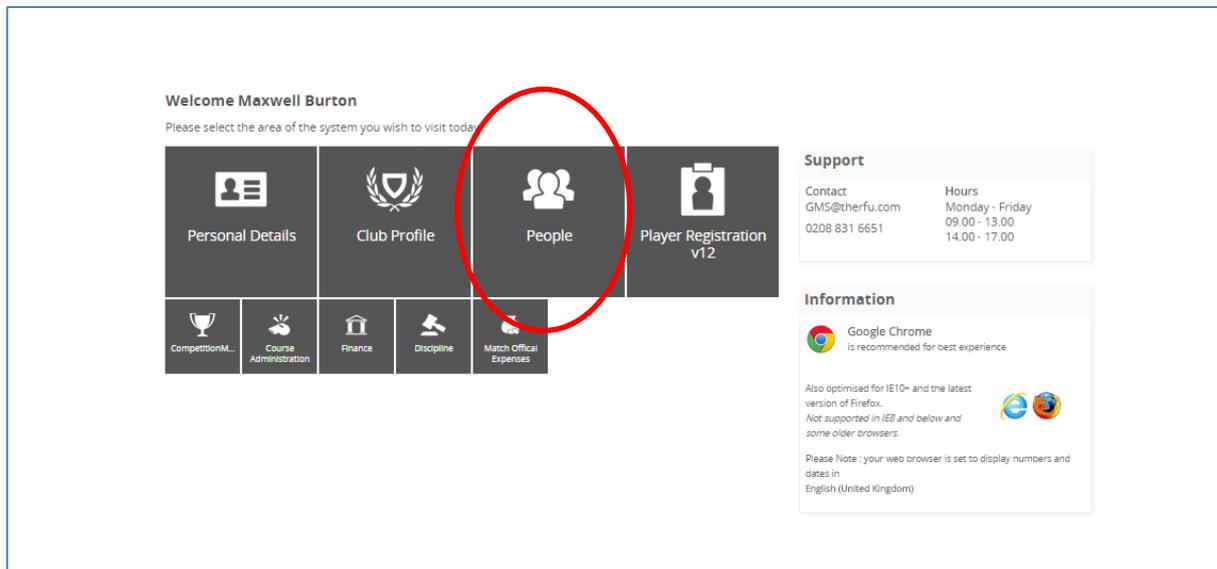
Remove from Club is only available for individuals that don't hold the following

- DBS
- Registered Player
- Golden Roles

If any of these are currently held by the individual then they must be removed first before they can be removed.

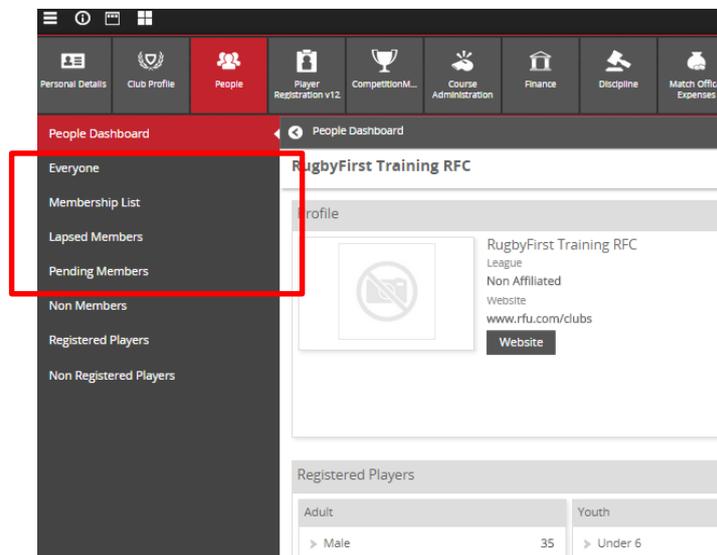
1. Remove from Club

To Remove an individual from the club, the user must select **People**



From People the Dashboard will load. Below the People Dashboard heading in the left hand navigation, there are a number of grids. These grids represent the different membership statuses an individual currently holds. i.e. If their membership has expired they will appear in Lapsed.

It is possible to Remove from Club, from any of the grids. To Remove from Club, **Select a Grid**



From the Grid, select the individual to be removed

Membership Type	First Name	Last Name	RFU Id	Status	Renewal Date	Balance	Membership Number	Date Of Birth	Address	Actions
Adult Player (Non Registered)	Max	Test	1591816	Active	14/07/2015	0.00		01/01/2000	Holme Park Sonning Lane Reading Berkshire RG4 1...	Request Payment Apply For DPE Remove From Club Update membership
Social	Max	Test	1804330	Active	14/07/2015	0.00		09/01/1979		
Family Test	Max	Test 1	1053053	Active	13/08/2015	0.00		09/01/1979	Rugby House Rugby Roa Twickenham Middlesex T...	
Family Test	Max	Test 11	1099822	Active	13/08/2015	0.00		09/01/1994	Rugb Y House MIDDLESEX CORNWALL TW2 1 DS	

The details screen will outline the details for the individual(s) these can then be checked. Once completed, select **Ok**

RugbyFirst Training RFC [OK] [Cancel]

Changes

The Individual(s) displayed within the People Affected panel will be Removed from the club; all Memberships and Roles will be Archived.

Comments

People Affected (1)

Mrs Parent 456

Parent Member (Non Voting) (Inactive) Membership from 03/07/2013 to 03/07/2013

The individual has then been completely removed from club, they will no longer appear in any of the grids.

Membership Type	First Name	Last Name	RFU Id	Date Of Birth	Address	Phone	E-mail	Balance	Source	Member	Contact	Player	Filters
		Parent 456											Clear Search

0 records found